



PLAN OF ACTION FOR INFECTED STAFF MEMBER

- Immediately informs the principal of symptoms
- Goes to the sick bay and monitor self (temperature to be 37.5 / coughing/flu symptoms/listless/slow breathing/body aches etc)
- Contact a relative/next of kin soon afterwards
- Teacher keeps on her mask/shield remains in sick bay
- Another teacher to bring the teacher's belongings to the sick bay
- That teacher to sanitise her own hands thoroughly, afterwards
- When relative arrives, teacher immediately leaves the school premises.
- The cleaner to disinfect the sick bay thoroughly
- The principal will request that the teacher monitors herself and if the symptoms become worse, to go for a Covid-19 test
- The teacher must inform the principal of her test result
- The principal will inform the rest of the staff and encourage them to monitor themselves too.
- The principal will keep the staff and parents updated on the teacher's health status